

Submit Electronic Witness Slips Supporting SB 2561-Nursing Homes

Please complete no later than 1:30pm Wednesday, April 14th

How to File a Witness Slip Online:

- 1. If you already have an account, click <u>here</u>, log on and skip to #3
- 2. If you're not registered, click **<u>Register</u>** and fill in the appropriate information
 - a. Once registration is complete, confirm your account via the email sent from <u>www.ilga.gov</u> and log back on to edit your profile
 - b. For "Title" use ALL of your credentials (e.g. RDH, PHDH, BS, MS, etc.)
 - c. for "Firm/Business or Agency" use Self or your business, if applicable
 - d. Once you see "Profile Details" you are ready to submit witness slips
- 3. Scroll to find SB2561 and select the pencil & paper icon on the right
- Under "Section II. Representation" use *Illinois Dental Hygienists' Association* (spelled out)
- 5. Under "Section III. Position" select Proponent
- 6. Under "Section IV. Testimony" select Record of Appearance Only
- Now click the "Create (Slip)" box (you will receive an email confirmation of the witness slip created)

Thank you for helping provide access to oral care for underserved populations in Illinois!